

## MEMORANDUM

**To:** All Students

**From:** Management

**Date:** 18 June 2025

**Subject:** Examination Eligibility and Important Instructions

Dear Students,

This memo serves to inform you of the following important updates regarding the upcoming examinations:

1. Eligibility to Write Examinations:
  - Students who have achieved a CA (Continuous Assessment) mark of 40% or higher are permitted to write the examinations, even if they have outstanding balances.
2. Make-up Test CA Marks:
  - CA marks for students who wrote make-up tests will be uploaded today, with the exception of the Data and Structures module.
3. Additional Eligibility Criteria:
  - Students funded by NSFAP or scholarships are allowed to sit for the examinations.
  - Students who have paid for their student cards but have not yet collected them will also be permitted to write the exams.
4. Student Card Requirement:
  - No student will be allowed to enter the examination room without a valid student card. This rule will be strictly enforced.

We wish you the best in your exam preparations. Should you have any questions, please contact the relevant office for clarification.

Signed,



Aktofel Kadhikwa  
Academic Dean